

School Settings Checklist

Creating a supportive, smoke and vape-free school environment.

The School Settings Checklist is a recommended tool to strengthen a whole school approach to reducing tobacco and vape-related harms in school environments. By working through the checklist, schools can identify actions that promote a healthier community and foster a smoke and vape-free culture for students, staff, and families. While tailored for Victorian schools, the checklist can be adapted and applied in other jurisdictions to support a whole-school approach to health and wellbeing.

Leadership and Commitment

Establish and communicate a shared commitment to smoking and vaping prevention and cessation.

School leadership acknowledges and demonstrates their commitment to smoking and vaping prevention and cessation. ☐

This commitment is regularly communicated to staff, students, families and visitors through multiple communication channels. ☐

The school is compliant with relevant smoking and vaping legislation and Government policy. ☐

Partnerships, sponsorships or engagement with the tobacco industry are avoided. ☐

Teaching and Learning

Embed smoking and vaping prevention education into curriculum and classroom practice.

Smoking and vaping education is integrated into the Alcohol and other Drugs Focus Area of the [Health and Physical Education Curriculum](#). ☐

Quit's [Seeing Through the Haze](#) vaping education is delivered as part of classroom learning. ☐

Teachers have access to [professional learning](#) and [evidence-based resources](#) to support effective delivery of smoking, vaping and cessation education. ☐

Physical Environment

Ensure the physical school environment actively supports smoke and vape-free practices.

Staff are informed about the [legislative requirements](#) that ensure the school environment remains smoke and vape-free. ☐

Smoke and vape-free signage is clearly displayed at all school entry points and within other areas of the schools as deemed appropriate. ☐

Staff, visitors and families are informed that smoking and vaping are not permitted on school grounds. ☐

External organisations using school facilities are informed of the smoke and vape-free commitment and this is reflected in formal agreements. ☐

School events (on and off-site) are promoted as smoke and vape-free. ☐

School Culture and Wellbeing

Provide clear and accessible response and support pathways for staff and students.

School wellbeing teams have clear procedures for responding to student smoking and/or vaping incidents with a supportive, [educational approach](#). ☐

Staff and students have access to cessation support services such as [Quitline](#), [Aboriginal Quitline](#), local health services, or in-school support. ☐

Opportunities are identified to work with local health or community organisations to support school smoking and vaping prevention and cessation initiatives. ☐

The checklist closely aligns with the whole-school approach of the [Healthy Schools Achievement Program](#). Schools can register with the Achievement Program for free access to further resources, support and the opportunity to be recognised by the Victorian government as a health promoting school.

